

Purpose:

This report provides a summary of reports that are on the Forward Plan over the next 12 months that the Challenge & Improvement Committee may wish to consider.

Recommendation:

1. That members consider the schedule of reports and determine whether or not they should be brought to Challenge & Improvement prior to committee consideration.

All Committees									
Active/Closed	Active								
Title	Lead Officer	Purpose of the report	C&I	Council	G&A	P&R	L&R	JSCC	PC
Annual Health and Safety report	Kim Leith	Summary of Performance of the Health and Safety Service throughout the Authority	-	-	-	27/07/2017	-	01/06/2017	-
Member Training update	Alan Robinson	To present an update on the Member development programme	-	-	20/06/2017	-	-	-	-
Strategic Risks - 6 month Update	James O'Shaughnessy	To present the 6 monthly Strategic Risks Update	-	-	07/11/2017	-	-	-	-
		To present the 6 monthly update	-	-	17/04/2018	-	-	-	-
Annual Audit Letter	Tracey Bircumshaw	To present the Annual Audit Letter	-	-	07/11/2017	-	-	-	-
Internal Audit Annual Report	Tracey Bircumshaw	To present the Annual Audit Report	-	-	20/06/2017	-	-	-	-
Members Allowances	Alan Robinson	To inform the work of the Remuneration Panel prior to them making recommendations to Full Council	-	-	07/11/2017	-	-	-	-
Annual Fraud Report	Carol Bond	To present the Annual Fraud Report	-	-	25/07/2017	-	-	-	-
Certification of Grants and Claims	Tracey Bircumshaw	To present the Certification of Grants and Claims report	-	-	16/01/2018	-	-	-	-
Budget and Treasury Management Monitoring Q4	Tracey Bircumshaw	To present budget monitoring and Treasury Management information as at the end of period 4 and the outturn position	-	-	-	04/05/2017	-	-	-
Progress and Delivery Q4	Mark Sturgess	To present Progress and Delivery (Projects and Services) monitoring information to the end of Period 4	23/05/2017	-	-	04/05/2017	-	-	02/05/2017
Quickline Monitoring Q4	Tracey Bircumshaw	Exempt monitoring report to assess progress against the agreed loan as the end of period 4	-	-	18/04/2017	-	-	-	-
		Exempt monitoring report to assess progress against the agreed loan	-	-	17/04/2018	-	-	-	-

Constitution Annual Review	Alan Robinson	To present the Annual Review of the Constitution	-	-	17/04/2018	-	-	-	-
				08/05/2017	18/04/2017	-	-	-	-
Presentation by Simon Outen	Katie Coughlan	to receive a 6month verbal update on Crime across the District	23/05/2017	-	-	-	-	-	-
Commercial Property Portfolio	Ian Knowles	To seek approval for the acquisition of a commercial property portfolio in line with the capital programme and Medium Term Financial Plan.	-	-	-	15/06/2017	-	-	-
Market Rasen Car Parking	Eve Fawcett-Moralee	To provide an update on the impact of introducing car parking charges in Market Rasen	-	-	-	21/09/2017	-	-	12/09/2017
Food Enterprize Zone	Eve Fawcett-Moralee	funding requirements for the FEZ (eve please extend)	-	-	-	-	-	-	06/06/2017
Housing Strategy	Diane Krochmal	to present the new Housing Strategy for approval	-	-	-	27/07/2017	-	-	18/07/2017
Disabled Facilities Grant - Future Provision	Andy Gray	To update GCLT and present to members the proposals in regards to DFGs and the Better Care Fund for	-	-	-	-	-	-	06/06/2017
Leisure Contract Update	Karen Whitfield	to provide Members with a progress update regarding the procurement of a a new leisure contract and assurance that the project is running in line with agreed parameters and timescales	-	-	-	-	-	-	02/05/2017
Waste Services Policies	Ady Selby	To update waste policies which have been in use since 2009 and introduce amendments to support commercial activity	-	-	-	-	-	-	06/06/2017
Leisure Contract Procurement	Karen Whitfield	To update Members on the conclusion of the leisure contract procurement exercise and to approve the preferred contractor	-	-	-	11/01/2018	-	-	-
Brattleby Neighbourhood Plan	Oliver Fytche-Taylor	To approve the Neighbourhood Plan to move to referendum.	-	04/09/2017	-	-	-	-	06/06/2017
DWG Update Report to Parent Committee	Alan Robinson	To consider an update report on the work of the DWG over the previous 6 months	27/06/2017	-	-	-	-	-	-
annual fraud report	Carol Bond	to present the annual report focussing on the commercial side of the service, income generated etc	-	-	-	27/07/2017	-	-	-
south west ward update report	Mark Sturgess	update report requested by c and l cttee at their meeting on 11/10/16.	23/05/2017	-	-	-	-	-	-
AGS 15/16 Monitoring Report (Q3)	James O'Shaughnessy	To provide Members with an update on the progress made against actions relating to the significant issues identified within the AGS 2015/16.	-	-	18/04/2017	-	-	-	-
		To provide Members with an update on the progress made against actions relating to the significant issues identified within the AGS 2015/16	-	-	17/04/2018	-	-	-	-
health commision group - position update report	Michelle Howard	to provide an interim position update report on the work of the group established in November 2016	27/06/2017	-	-	-	-	-	-
Review Disciplinary Rules Procedure	Emma Redwood	To review and update the Disciplinary Rules Procedure for the council	-	-	-	-	-	06/07/2017	-
trading company presentation	Manjeet Gill	to provide a presentation to full council on the benefits and opportunities of Council's creating trading companies	-	03/07/2017	-	-	-	-	-
market proposals - after call-in	Ady Selby	to receive further proposals on the future operation of Gainsborough Market	-	-	-	-	-	-	18/07/2017

Review of Flexi-Time Policy	Emma Redwood	To review the council's Flexi-Time policy and update accordingly	-	-	-	27/07/2017	-	01/06/2017	-
Review the Relocation Policy	Emma Redwood	To review the Council's Relocation Policy	-	-	-	21/09/2017	-	01/06/2017	-
Development Loan	Ian Knowles	To approve a commercial loan for the development of land in support of the Local Plan. Market loan to enable works for the housing delivery	-	-	-	04/05/2017	-	-	-
Rural Transport Programme	Grant White	To present Rural Transport programme and seek approval for specific projects and initiatives. Activity approval required from PCC and budget approval required from CP&R.	-	-	-	04/05/2017	-	-	21/03/2017
Update members on the adoption of the local plan	Oliver Fytche-Taylor	To confirm to members that the Central Lincolnshire Local Plan has been formally adopted by the Central Lincolnshire Joint Strategic Planning Committee and that it has replaced the West Lindsey Local Plan. **date subject to change** Following the adoption of the Central Lincolnshire Local Plan on [possible date at end of April] the report is to notify members that the plan has come into effect and what this means for decision making.	-	08/05/2017	-	-	-	-	-
AGS 15/16 Monitoring Report (Q4) & 16/17 final	James O'Shaughnessy	To provide Members with an update on the progress made against actions relating to the significant issues identified within the AGS 2015/16. and to present the finalised AGS for 16/17	-	-	25/07/2017	-	-	-	-
scotter NP	Oliver Fytche-Taylor	TO approve the plan for referendum	-	04/09/2017	-	-	-	-	06/06/2017
fiskerton NP	Oliver Fytche-Taylor	to approve the plan for referendum at pc and for adoption at council	-	04/09/2017	-	-	-	-	06/06/2017
Lea NP	Oliver Fytche-Taylor	TO approve the plan for referendum and adoption at council	-	04/09/2017	-	-	-	-	06/06/2017
operating methodology	Mark Sturgess	to agree the methodology	27/06/2017	-	-	-	-	-	-
S.106 Update; Process & Monitoring	Rachael Hughes	A report on the current position of s.106 agreements and proposed future improvements to the process to enable greater transparency and improved monitoring	-	-	-	-	-	-	06/06/2017
First Aid Procedure	Kim Leith	To provide procedures in case of emergency and responsibilities	-	-	-	-	-	01/06/2017	-
Review of the Effectiveness of Internal Audit	James O'Shaughnessy	Report from the Statutory Officers relating to Review of the Effectiveness of Internal Audit	-	-	20/06/2017	-	-	-	-
Draft Member Development Plan	Alan Robinson	To present Draft Member Development Plan	-	-	20/06/2017	-	-	-	-
Draft AGS 16/17	James O'Shaughnessy	To present the Draft AGS 16/17	-	-	20/06/2017	-	-	-	-
Internal Audit Plan - Monitoring report - Period 1	Tracey Bircumshaw	To present the Internal Audit Plan Monitoring report for Period 1 (internal audit)	-	-	25/07/2017	-	-	-	-
Annual Feedback Report 2016-2017	Lyn Marlow	To present the Annual Feedback Report 2016-2017 - Complaints, Comments and Compliments	-	-	25/07/2017	-	-	-	-
Annual Whistleblowing Report	Alan Robinson	To present the Annual Whistleblowing Report	-	-	25/07/2017	-	-	-	-

Quickline Business Plan/Payments	Ian Knowles	To present the Quickline Business Plan/Payments - Monitoring Report	-	-	25/07/2017	-	-	-	-
		To present the Quickline Business Plan/Payments - Monitoring Report for Period 2	-	-	07/11/2017	-	-	-	-
		To present the Quickline Business Plan/Payments - Monitoring Report for Period 3	-	-	16/01/2018	-	-	-	-
ISA 260 Report	Tracey Bircumshaw	To present the ISA 260 Report	-	-	25/07/2017	-	-	-	-
Audited Statement of Accounts 16/17	Tracey Bircumshaw	To present the Audited Statement of Accounts 16/17	-	-	25/07/2017	-	-	-	-
Internal Audit Plan - Period 2 Monitoring Report	Tracey Bircumshaw	To present the Internal Audit plan for Period 2 Monitoring Report	-	-	07/11/2017	-	-	-	-
AGS Monitoring Report - Period 1	James O'Shaughnessy	To present the AGS Monitoring Report for Period 1	-	-	07/11/2017	-	-	-	-
Internal Audit Monitoring Report - Period 3	James O'Shaughnessy	To present the Internal Audit Monitoring Report for Period 3	-	-	16/01/2018	-	-	-	-
Draft Annual Treasury Management Strategy	Tracey Bircumshaw	To present the Draft Annual Treasury Management Strategy Report	-	-	16/01/2018	-	-	-	-
Accounting Matters 2017/18 Closedown actuarial ass	Tracey Bircumshaw	To present the Accounting Matters 2017/18 Closedown Report and actuarial assumptions	-	-	13/03/2018	-	-	-	-
AGS Monitoring Report - Period 2	James O'Shaughnessy	To present the AGS Monitoring Report for Period 2	-	-	16/01/2018	-	-	-	-
Planning Enforcement Policy	Andy Gray	To gain approval for the revised planning enforcement policy and agree its adoption.	-	-	-	-	-	-	12/09/2017
Gainsborough Growth Fund Review	Marina Di Salvatore	to present a Review and Re-launch paper with a dedicated Town Centre Scheme	-	-	-	-	-	-	18/07/2017
Managed Workspace: Revised Proposal	Joanna Walker	Seeks member support for a revised proposal for managed workspace on an alternative site in Saxilby.	-	-	-	15/06/2017	-	-	-
Asset Disposal	Wendy Osgodby	To provide a business case for the disposal of two leases Please provide revised date for CP&R	-	-	-	15/06/2017	-	-	-
REVIEW OF CAR PARKING STRATEGY	Eve Fawcett-Moralee	to review the car parking strategy in accordance with brief provided by Chief Operating Officer .	-	-	-	15/06/2017	-	-	21/03/2017
Internal Audit Q4 Monitoring	Tracey Bircumshaw	to present the final quarter monitoring report	-	-	18/04/2017	-	-	-	-
Combined Assurance Report 2017/18	James O'Shaughnessy	To present the Combined Assurance Report	-	-	13/03/2018	-	-	-	-

Draft Internal Audit Plan 18/19	Tracey Bircumshaw	To present the Draft Internal Audit Plan 18/19	-	-	13/03/2018	-	-	-	-
External Audit Plan 17/18	Tracey Bircumshaw	To present the External Audit Plan 17/18	-	-	13/03/2018	-	-	-	-
Internal Audit Charter	Tracey Bircumshaw	To provide independent and objective assurance on critical activities and key risks	-	-	13/03/2018	-	-	-	-
Internal Audit Q4 Monitoring	Tracey Bircumshaw	To present the final quarter monitoring report	-	-	17/04/2018	-	-	-	-
District Wide PSPO	Kathryn Hearn	To consider the consultation responses on the District Wide Dog Fouling PSPO	-	-	-	-	27/04/2017	-	-
TAC and GTC PSPOs	Kathryn Hearn	To consider the consultation responses on the TAC and Gainsborough TC PSPOs	-	-	-	-	08/06/2017	-	-
Scampton Air Show	Manjeet Gill	CEX Report	-	03/07/2017	-	-	-	-	-
governance arrangements t and f group outcome rep	Alan Robinson	to set out the work undertaken by the governance task and finish group and their findings / outcomes / recommendations	-	08/05/2017	18/04/2017	-	-	-	-
planning protocols	Oliver Fytche-Taylor	to set out revisions to a number of planning protocols and planning delegations	-	08/05/2017	14/03/2017	-	-	-	-
outcome of development management audit	Matthew Waller	to present the finding of the audit into development management	-	-	25/07/2017	-	-	-	-
youth cafe style meeting	James O'Shaughnessy	to set out proposals for an informal session with young people. date time attendees style potential questions	04/04/2017	-	-	-	-	-	-
Potential Land Acquisition - Gainsborough	Elaine Poon	Confidential	-	-	-	27/07/2017	-	-	18/07/2017
Update on Car parking	Eve Fawcett-Moralee	To provide an update prior to approval of the Review of the Car Parking Strategy	-	-	-	13/04/2017	-	-	-
Car park update report	Eve Fawcett-Moralee	To update members on the work being done to address the need for public car parking to replace spaces lost to multi storey demolition.	-	-	-	-	-	-	06/06/2017
Annual Review of Sickness Absence	Emma Redwood	To provide information regarding the sickness absence for 2016-17	-	-	-	-	-	01/06/2017	-
Revised Committee Timetables 2017/18/19	Alan Robinson	To arrange additional meetings to accommodate Q4 reports before Annual Council	-	-	-	04/05/2017	-	-	-
Hillcrest Park Rural Enterprise Development	Eve Fawcett-Moralee	Commercial loan to enable redevelopment for business units	-	-	-	15/06/2017	-	-	-
Compulsory Purchase Orders - Gainsborough	Andy Gray	To request approval to proceed with a CPO for 3 properties in Gainsborough	-	-	-	-	-	-	18/07/2017
Review of RIPA policy	Alan Robinson	To review the West Lindsey Policy for RIPA and to agree the 2017 actions	-	-	-	27/07/2017	-	-	-
selective licensing progress report	Andy Gray	to provide a further report to cttee one year after implementation	-	-	-	-	-	-	12/09/2017

